CHRISTIAN MEDICAL COLLEGE LUDHIANA INFORMATION BULLETIN FOR POST GRADUATE COURSES 2023



PG 2023 INFORMATION BULLETIN

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CALENDAR OF ADMISSIONS

The calendar of admissions will be notified on the website <u>www.cmcludhiana.in</u> and <u>www.bfuhs.ac.in</u>. Candidates should visit both websites periodically for all information.

GOVERNING BOARD

The management of the affairs of the Christian Medical College Ludhiana Society is vested in a Governing Board.

OFFICERS OF THE GOVERNING BODY

Chairman	:	Dr. Sudhir Joseph
Vice Chairman	:	Rt. Rev. P K Samantaroy
Treasurer	:	Dr. Rajiv Choudhrie
Director& Secretary	:	Dr. William Bhatti

ADMINISTRATION

Director	:	Dr. William Bhatti
Associate Director	:	Dr. M. Joseph John
Deputy Director (Finance)	:	Dr. George Koshy
Deputy Director (Missions)	:	Dr. Maria Thomas
Dy. Director – GS organization	:	Dr. Nitin Batra
Personnel Officer (I/C)	:	Dr. P.V. Varughese
Registrar	:	Dr. Ajay Kumar

MEDICAL COLLEGE

Principal	:	Dr. Jeyaraj Durai Pandian
Vice Principal (PG)	:	Dr. Ashish Varghese

HOSPITAL

Medical Superintendent	:	Dr. Allen Joseph
Nursing Superintendent	:	Ms. Gladis S Kumar

CHRISTIAN MEDICAL COLLEGE, LUDHIANA SOCIETY

The Christian Medical College, Ludhiana Society (Regd.) is an Educational and Research Institution established, maintained and administered by the minority Christian community as an institution of an all India character with health professionals committed to the highest standards, in the Spirit of Jesus Christ, for the healing ministry in India.

Founded in 1894 by Dame Edith Brown as a medical school for women, in 1953 the college started the MBBS program affiliated with the Panjab University, Chandigarh admitting men and women students. Since July 1999 the college has been affiliated with the Baba Farid University of Health Sciences, Faridkot. The Post-graduate program started in the Sixties. The college offers Post-graduate Degree, Super specialty and Doctoral courses in the disciplines of Medicine, Dentistry and Nursing.

PHILOSOPHY AND OBJECTIVES OF THE INSTITUTION

Christian Medical College Ludhiana Society, on behalf of the Church, seeks to contribute to the health needs of India by training Medical, Dental, Nursing and other allied health professional students and by providing holistic health services to the community and the nation, with people of the Christian faith serving in Christ's name alongside with those of other faiths, who identify with these aims and goals.

Primarily concerned with Christian students who have a mandate to go and serve the people especially in the unreached areas, training is also offered to students from all religions and regions. <u>Staff of all faiths live and serve together in the institution in an atmosphere of mutual respect, trust and love that is marked by a sense of God's presence and action in their corporate ministry in the Institution.</u>

The Society has established the Institution (Christian Medical College, Christian Dental College, College of Nursing, College of Physiotherapy, Institute of Allied Health Sciences, Hospitals and other units) in the Christian ethos of commitment, concern, care and compassion as an expression of God's love to all.

<u>The mandate of post graduate training in Christian Medical College Ludhiana is toprovide</u> <u>excellent, comprehensive training to graduates for the advancement of medical knowledge and research</u> <u>for the healing ministry in India, and primarily focusing on the people in unreached, remote parts of the</u> <u>country served by the mission hospitals.</u>

POST GRADUATE ADMISSION PROGRAM 2023-DISTRIBUTION OF SEATS

			DISTRIBUTION OF SEATS*			ATS*
SUBJECT	COURSE	TOTA L	-	Category A	Category with Service Commitment All India B	NRI C
DEGREE	3 Years		IP	SC		
ANAESTHESIA	MD	10	4	1	4	1
ANATOMY	MS	2	1	0	1	0
BIOCHEMISTRY	MD	1	0	1	0	0
DERMATOLOGY	MD	1	0	0	0	1
ENT	MS	2	0	1	0	1
GENERAL MEDICINE	MD	8	3	1	3	1
GENERAL SURGERY	MS	8	3	1	3	1
MICROBIOLOGY	MD	3	1	0	2	0
OBSTETRICS&GYNAECOLOGY	MD	6	2	1	2	1
OPHTHALMOLOGY	MS	3	1	0	1	1
ORTHOPAEDIC SURGERY	MS	4	2	0	1	1
PAEDIATRICS/CHILD HEALTH	MD	9	3	1	4	1
PATHOLOGY	MD	4	2	0	1	1
PHARMACOLOGY	MD	3	1	0	2	0
PHYSIOLOGY	MD	1	1	0	0	0
RADIODIAGNOSIS	MD	6	2	1	2	1
RADIOTHERAPY	MD	3	1	1	1	0
SOCIAL AND PREVENTIVE MEDICINE/COMMUNITY MEDICINE	MD	4	1	1	2	0
TOTAL		78	28	10	29	11

*As per PG Notification 2023, Department of Medical Education & Research, Government of Punjab,

Vacant seats, if any, in NRI will be filled from Category B- Category with Service Commitment- All India

Vacant seats, if any, in Category B with Service Commitment-All India will be filled from the Open Category.

ADMISSION REQUIREMENT

All Admissions are entirely on merit, based on the Admission Process, as given in detail on Page 12.

CATEGORY OF SEATS

CATEGORY	CRITERIA
A. OPEN GENERAL CATEGORY	Open General seats are open to all eligible candidates from all over India.
B. CATEGORY WITH SERVICE COMMITMENT I)	For Christian candidates who had a service obligation for MBBS and have completed at least two years of service obligation as part of agreement for their MBBS Service Commitment.
II)	Candidates who had served in CMC Ludhiana or any hospital of the church / bodies of CMC Ludhiana Society for a period of two years or more after completion of internship. The candidate must have a certificate to this effect from the authorized signatory of the member body. (The format of certificate is given in Format A in this prospectus).
C. NRI CATEGORY	For NRI candidates Only . Proof of NRI and Eligibility certificate (to be obtained from Baba Farid University of Health Sciences, Faridkot) has to be submitted.

The Post graduate degree Courses (MD&MS) are of 3 years duration .This period must be completed before the candidates are permitted to appear for the Post Graduate Examination. Senior Residency of at least One year, on successful completion of the Post Graduate course, is essential to complete practical training.

ELIGIBILITY CRITERIA

FOR ALL CANDIDATES:

ALL ADMISSIONS SHALL BE BASED ON THE ELIGIBILITY AS PER THE NATIONAL ELIGBILITY CUM ENTRANCE TEST (NEET – PG - 2023)

Service obligation: An applicant, who is expected to complete the service obligation in lieu of Service Commitment (for MBBS/PG-Diploma) by 14.08.2023, may apply. A letter to this effect must be provided, along with the application, from the Principal of the concerned Medical College or authorized representative of the Body/ Church or any other appropriate authority. Applicants should have completed a minimum of 2 years of service obligation by 14.08.2023, allowing for adjustment of un-availed leave, if any.

The primary aim of the Christian Medical College, Ludhiana is to make a significant contribution to the health standards of all communities of our nation with a special emphasis on health care in the rural underserved and unreached areas/communities in India. This mandate is fulfilled by graduates who fulfill their service obligation by working in such areas, participating in preventive and curative medicine and understanding the needs of the society.

CANDIDATES WHO HAVE NOT COMPLETED THEIR SERVICE OBLIGATION OF TWO YEARS. AS REQUIRED FOR GRADUATES OF CMC LUDHIANA. FOR ANY REASON WILL NOT BE ELIGIBLE TO APPLY FOR POST GRADUATION IN CMC LUDHIANA. IN ANY CATEGORY.

NRI Candidates interested in applying to the NRI Category should <u>ensure all eligibility criteria</u> <u>are fulfilled (before applying), as per guidelines of the Baba Farid University of Health Sciences</u>. Such candidates should apply to Baba Farid University of Health sciences and forward a copy of the application to CMC Ludhiana. Such candidates should submit 'Proof of NRI' and the Eligibility Certificate obtained from the Baba Farid University of Health Sciences, Faridkot, Punjab.

A. FOR OPEN CANDIDATES - CATEGORY A

All such candidates are to apply to Baba Farid University of Health Sciences Faridkot.

B. FOR CANDIDATES IN CATEGORY WITH SERVICE COMMITMENT - CATEGORY B

Candidates who have completed 2 years service obligation after MBBS and have applied under Category B (i) and (ii) should apply to one of the authorized members of the Christian Medical College Ludhiana Society for endorsement for this category. The list of members of the society is given in annexure A. <u>The Letter of Service Commitment. duly signed by the authorized signatory should mandatorily reach the office of the Registrar. CMC</u> Ludhiana, by 31st <u>May 2023. Candidates in this category are required to submit an Affidavit of Service (Format B, Page 21) and the Letter of Service Commitment.</u>

<u>Candidates applying in category B (i) and (ii) but have not submitted relevant documents</u> <u>for verification by the last date, will be considered in category A.</u> No enquiries regarding change of categories will be entertained after submission of Application form.

SERVICE AGREEMENT

All candidates who have opted for and are selected in category B are required to enter into a service agreement with the respective member body of the Christian Medical College Ludhiana Society without which admission will not be granted. Service Commitment is for a minimum period of three years for degree, after completion of the course, in a hospital or in an institution prescribed by Christian Medical College Ludhiana Society or the Supporting Body/Church.

All candidates planning to apply under Category B are to apply to Baba Farid University of Health Sciences Faridkot and send a copy of the application to CMC Ludhiana. In addition, they are required to apply to CMC Ludhiana as per details given below.

C. FOR NRI CANDIDATES- CATEGORY C

• NON-RESIDENT INDIAN (NRI)

An Indian Citizen who stays abroad for employment/carrying on business, to pursue a vocation outside India or under circumstances indicating an intention for an uncertain duration of stay abroad is a non -resident. (Persons posted in U.N. organizations and officials deputed abroad by Central/State Governments and Public Sector undertakings on temporary assignments are also treated as non-residents). Non -resident foreign citizens of Indian Origin are treated on par with non-resident Indian citizens (NRIs) for the purpose of certain facilities.

• PERSON OF INDIAN ORIGIN (PIO)

For the purposes of availing of the facilities of opening and maintenance of bank accounts and investments in shares/securities in India, Person of Indian Origin means a citizen of any country other than Pakistan or Bangladesh if,

- 1) He at any time, held an Indian passport
- 2) He or either of his parents or any of his grandparents was a citizen of India by virtue of the Constitution of India or Citizenship Act, 1955 (57 of 1995)
- 3) The person is a spouse of an Indian citizen
- 4) For investments in immovable properties, Person of Indian Origin means an individual (not being a citizen of Pakistan or Bangladesh or Afghanistan or Bhutan or Sri Lanka or Nepal or China or Iran)
 - a) Who at any time, held an Indian passport
 - b) Who or either of whose father or whose grandfather was a citizen of India by virtue of the Constitution of India or the Citizenship Act, 1955 (57 of 1955)
 - **Proof of NRI** (as given below and as may be applicable) must be submitted:
 - a. Passport with appropriate Visa
 - b. PIO/OCI card

- c. Certificate from Employer proving NRI status of Parent
- d. Certificate attesting the NRI status from Indian Embassy / Consulate
- e. Citizenship of another country with proof of origin in India for parents

All such candidates are to apply to Baba Farid University of Health Sciences Faridkot and send a copy of the application to CMC Ludhiana.

HOW TO APPLY

APPLICANTS ARE ADVISED TO READ THIS INFORMATION BULLETIN IN ITS ENTIRETY, AND UNDERSTAND ALL THE REQUIREMENTS WHILE FILLING THE APPLICATION FORM. ANY DEFICIENCY IN FILLING THE APPLICATION FORM AND INCOMPLETE SUPPORTING DOCUMENTS WILL RESULT IN CANCELLATION OF CANDIDATURE.

All NEET qualified candidates applying in any Category are required to apply to Baba Farid University of Health Sciences (State Counselling Authority). as per the details given on their website, by the due date.

In addition, candidates applying in the "Category with Service Commitment" are further advised to also apply to CMC Ludhiana and submit a copy of their submitted application of Baba Farid University of Health Sciences, to the Registrar. CMC Ludhiana along with their Church Membership Certificate. Baptism Certificate. Affidavit that the candidate will complete the service obligation as required by the CMC Ludhiana Society (as per Format B on Page 21). Service Obligation completion certificate/Proof of completion of 2 years and Letter of Service Commitment.

NRI candidates are advised to submit to CMC Ludhiana a copy of their application to BFUHS along with proof of NRI and eligibility certificate.

Please monitor the websites of Baba Farid University and CMC Ludhiana regularly for updates.

- 1. The Information Bulletin can be accessed **only online** from **www.cmcludhiana.in**
- 2. The Registration form (for candidates applying in "Category with Service Commitment" only), duly completed, should be submitted, <u>latest by 5:00pm 31st</u> <u>May 2023*.</u> The registration form should subsequently be printed, filled, scanned and sent by email with other enclosures, as attachments (*Dates are liable to change)
- 3. Candidates, for Category **B**, have to submit the fee of **Rs.2000/-**, for the admission process (inclusive of Information Bulletin fee and application fee) at the time of reporting to the institution.
- 4. Print out of Completed Application form along with enclosures are to submitted to 'The Registrar, Christian Medical College, Ludhiana-141008' subsequently.

HOW TO SUBMIT APPLICATION (Only For Candidates in Category B)

1. Log on to <u>www.cmcludhiana.in</u> and navigate to 'Admissions'' – 'Admissions 2023 - and click on the link "MD/MS Degree 2023" and follow the instructions given.

2. Take a print out of the application for, fill, scan and send by email along with relevant enclosures, as attachments to the office of the Registrar, Christian Medical College Ludhiana by * 31st May 2023. (Dates are liable to change)

3. Send the following documents along with printed application form:

1. Letter of Service Commitment from Body/Church of the CMC Ludhiana Society, signed by the authorized signatory only. (**31**st **May 2023**)

2. Affidavit that the candidate will complete the service obligation as required by the CMC Ludhiana Society (as per Format B on Page 21). It is mandatory that these documents be received in the Office of the Registrar, **latest by 31**st **May 2023**.

<u>A completed application for Candidates in 'Category with Service Commitment'</u> <u>consists of the following:</u>

a. Print out of Application form.

b. Two passport size photographs stapled to application form with name written on the back of the Photograph. The photographs should not be trimmed or cut down from a larger photo to the size of a standard passport photo

c. <u>Copies of the following:</u>

- High School/Higher Secondary certificate as proof of date of birth
- All MBBS University Professional examination marks certificates
- PG Diploma certificate, if applicable
- Letter of Service Commitment; Affidavit that the candidate will complete the service obligation as required by the CMC Ludhiana Society (as per Format B on Page 19).
- Service Obligation completion certificate / No Objection Certificate from the relevant authority, as applicable.

d. Demand draft for application fee - Rs. 2000/- (Rupees Two Thousand Only), favouring 'Christian Medical College Ludhiana Society', payable at Ludhiana

Changes to the application form once submitted will not be entertained.

ONLY PHOTOCOPIES ARE TO BE SENT WITH APPLICATION FORMS. ALL NECESSARY DOCUMENTS, IN ORIGINAL, ARE NEEDED AT THE TIME OF COUNSELLING.

APPLICATION FEE ONCE PAID IS NOT REFUNDABLE

It is the responsibility of the candidate to check the schedule of the PG Admission Process 2023 on the <u>www.bfuhs.ac.in</u> website.

DECLARATION FORM: A declaration form regarding rules and regulations and information on admission procedure etc. is required to be signed by the applicant and submitted <u>at the time of claiming the seat, on admission.</u>

POST GRADUATE ADMISSION PROCESS

ALL ADMISSIONS SHALL BE BASED ON THE MERIT OF THE NATIONAL ELIGIBILITY CUM ENTRANCE TEST (NEET-PG-2023). APPEARANCE IN NEET – PG-2023 ALONE DOES NOT CONFER ANY AUTOMATIC RIGHT TO SECURE ADMISSION. ONLY CANDIDATES WHO HAVE QUALIFIED IN THE NEET - PG-2023 AND FULFILL THE ADMISSION AND ELIGIBILITY CRITERIA OF BABA FARID UNIVERSITY OF HEALTH SCIENCES & CMC LUDHIANA WILL BE ELIGIBLE FOR ADMISSION.

A candidate will be required to qualify in NEET-PG-2023 and should have applied, and submitted NEET Scores, to BFUHS, Faridkot (All categories) & CMCLudhiana (only for Category B) by the last date.

MERIT LIST:

The provisional merit list will be displayed on the website of Baba Farid University of Health Sciences. <u>www.bfuhs.ac.in</u> No separate information regarding the result will be sent to the candidates.

COUNSELLING

Counselling is done in Baba Farid University of Health Sciences as per information on their website. Schedule of counselling, admission and start of classes shall be in conformity with the schedule laid down by National Medical Commission/Hon'ble Supreme Court of India/State Government and will be intimated on the websites – <u>www.bfuhs.ac.in</u> and <u>www.cmcludiana.in</u>.

For all candidates, the following must be submitted at the time of reporting for admission:

- 1. Hall Ticket and Score Card of the NEET PG-2023
- 2. High school certificate (10th Standard) as proof of date of birth
- 3. All MBBS university professional examination marks certificates
- 4. MBBS degree / provisional certificate
- 5. Internship completion certificate
- 6. Valid permanent / provisional registration certificate issued by MCI/ State Medical Council.
- 7. PG Diploma certificate, if applicable.
- 8. Service obligation completion certificate, if applicable.
- 9. Certificate from MS / Principal regarding satisfactory service in Christian Medical College, Ludhiana after service obligation / without service obligation, if applicable.
- 10. Migration certificate for applicants who are graduates from universities other than Baba Farid University of Health Sciences, Faridkot. http://www.bfuhs.ac.in
- 11. 3 Stamp size photographs

12. <u>A CD (Compact disc) containing scanned copies of all the relevant</u> mentioned documents.

- 13. Copy of BFUHS application form
- 14. Aadhaar card in Original
- 15. Any other certificate relevant for admissions

For Christian Candidates:

- 16. Church membership, Baptism certificate (for Christian Applicants only)
- 17. Letter of service commitment from authorized member of the CMCL Society.
- 18. Service Agreement (on Rs.500/- stamp paper).

For Candidates applying in the NRI Category:

- 19. Proof of NRI
- 20. Eligibility certificate from Baba Farid University of Health Sciences, Faridkot.

SUBMISSION OF FEES

The fees - Tuition, Accommodation, Staff & Students Health Services Fees for the 2023-2024 session must be submitted following scrutiny of relevant original certificates and testimonials and allotment of seat.

* On or after the last date of admission, no candidate will be allowed to take their original certificates, for any reason, as the same have to be submitted to the Baba FaridUniversity of Health Sciences Faridkot for registration. If for some purpose the applicant insists on taking the original certificates after the last date, for a period, they need to pay the remaining years tuition fees in advance.

SECURITY DEPOSIT of Rs. 5000/- is refundable only after the completion of the course subject to clearance from the concerned department. All refunds will be processed by the Finance Officer based on the recommendation from the Registrar & Principal. Refund will be made only after the candidate has surrendered the original fee receipt and the dues clearancecertificate.

<u>COLLEGE FEES FOR PG DEGREE COURSES - ACADEMIC SESSION 2020-21:</u> will be as per information in the Baba Farid University of Health Sciences prospectus.

COURSE-DEGREE	TUITION FEE
MD/MS Clinical - (including Pathology)	Rs.6,50,000/-
MD/MS (Anatomy, Biochemistry, Physiology,	Rs.2,60,000/-
Pharmacology, Microbiology and Social &	
Preventive Medicine/Community Medicine)	
NRI	US \$ 1,25,000 – Course Fee

<u>Candidates with Service Obligation requiring financial assistance may request for</u> <u>College Fee subsidy to the Registrar for consideration, from the 2nd Year. Income</u> <u>certificate has to be submitted along with the request and candidates availing financial</u> <u>assistance should understand the period of service after PG training and rules pertaining</u> <u>to the Service Obligation.</u>

* NRI Category: In addition to the course fee, Registration Fee - 15% of Fee - as prescribed by Baba Farid University of Health Sciences for NRI Candidates, will apply to candidates selected under this category.

Candidates have to pay the Annual fees of the subsequent years by month of March.

Filling of Vacant Seats in 2nd Counselling and Mop up round*:

- Vacant seats, if any, in NRI will be filled from Category B Category with Service Commitment All India.
- Vacant seats, if any, in Category B, Category with Service Commitment All India, will be filled from Candidates who have completed 2 years of service in any mission hospital of the CMC Ludhiana Society and are eligible.
- In Mop up round: If there are any vacant seats in Category B, Category with Service Commitment - All India, such seats will be filled from candidates who have completed 2 years of service in any mission hospital of the CMC Ludhiana Society and are eligible.

Any leftover seats in Category B, Category with Service Commitment - All India then will be filled from the Open Category.

* Candidates are required to follow the website of Baba Farid University of Health Sciences for schedule of counseling and available vacant seats in any category.

If any P.G. resident/P.G. demonstrator fails to complete the training program and /or fails to appear in the P.G. examination at the end of the stipulated period of the training for the course, he/she will have to pay college fees as tuition fee for the additional period asapplicable.

THE MANAGEMENT RESERVES THE RIGHT TO REVISE ALL FEES, AND THE SAME WILL BE EFFECTIVE FROM THE DATE AS MAY BE DECIDED.

Accommodation and Fees:

1. Partially furnished, institutional accommodation is provided to P.G. Residents, on request, near the hospital premises. However those who elect not to avail of institutional accommodation should inform the Office of the Registrar on admission so that the fee is not charged.

2. The fee paid will not be refunded even if the candidate does not stay in the room or occupies it only for a short period.

3. Subsidized food is available in the hospital cafeteria. All residents are advised to avail of the facility using the cards available through the Dietary department.

4. University Fee yearly and SSHS (Staff and Students Health Service) annually to be paid

Double Occupancy: Rs.30,000/- (Annual)

Electricity charges: As per actual Mess charges: As per actual

For direct deposit of fees by NEFT/RTGS

Name of Account: CMC Ludhiana Society Name of Bank: The Federal Bank Ltd, CMC Extn. Counter Account No: 1520020000023 RTGS/IFSC Code: FDRL0001520

Soon after NEFT/ RTGS is done please inform account section the student's Name, Course of study & from whose account the amount is transferred, on Phone No: 0161-2115153.

Student shall approach Accounts department for collection of the receipt for their fee and further deposit the receipt in the Principal's Office.

Stipend for P.G. trainees:

A P.G. Resident/P.G. Demonstrator is entitled to receive a stipend every month during the course of the training;

1st year: Rs.46,000/-2nd year: Rs.46,000/-3rd year: Rs.46,000/-

Registration:

Following admission, a candidate should register with Baba Farid University of Health Sciences, Faridkot within the limit permitted by University, through the Principal of this college.

All Admitted post graduate students must have a registration with the Punjab Medical Council.

ALL ADMISSIONS ARE PROVISIONAL, SUBJECT TO THE APPROVAL & CONFIRMATION OF BABA FARID UNIVERSITY OF HEALTH SCIENCES AND NATIONAL MEDICAL COMMISSION OF INDIA. The last date of Admissions will be as per NMC Schedule for Admissions 2023.

MEDICAL EXAMINATION

Following admission, the Staff & Students Health Services of Christian Medical College, Ludhiana, will examine all the candidates. A candidate will not be allowed to continuehis/her studies in the college if found medically unfit.

Staff & Students Health Services: Total amount Rs.6,000/- per year, which includes Immunization against **Hepatitis-B** (All admitted candidates have to get immunized against Hepatitis - B within the first week of admission). Medical services for subsequent years are

covered under rules of Staff & Students Health Services for which insurance cover is sought which is included in the SSHS fees.

DEGREE STUDENTS-TRAINING PROGRAMME

Orientation

All post graduates admitted in the institution will undergo an orientation program. This will consist of introduction to the working of the various hospital areas like pharmacy, medical records, and laboratories including blood bank. A basic life support course will also be conducted. All post graduates are expected to attend the complete orientation program.

Postgraduate Training:

All Postgraduate students are expected to register themselves with Baba Farid University of Health Sciences. They must present a thesis research plan within 6 months of registration. The thesis work must be adequately supervised and a half yearly report submitted to the principal's office. The final thesis submission must be completed at least 6 months before the final examination. The postgraduate training is structured to rotate through all subject related specialties. The students must maintain a logbook of their training and submit it to theprincipal's office. The academic training should include adequate participation in seminars, conferences, journal clubs and other academic fora.

All training courses are in service training and all candidates once admitted will have to abide by the rules of this institution as would be explained to them on admission. Failure to do so will draw necessary action which may include discontinuation of training for a period of time as may be deemed fit by the administration.

The appointments are done as follows:

P.G. Residents and P.G. Demonstrators are appointed by the Principal, Medical College. They are required to submit the documents needed, duly signed, before proceeding to the departments.

Leave:

It is expected that all P.G. Residents / Demonstrators take their entitled leaves in that calendar year. Accumulation of leave will not be permitted.

A P.G. Resident / Demonstrator will be entitled to following leaves, per year:

Annual Leave	:	12 days
Casual Leave	:	12 days
Sick Leave	:	7 days
Conference Leave	:	4 days during the whole course

Maternity leave or any other prolonged absence beyond the entitled leave, during the training period of P.G. Degree course, will prolong the period of training by a minimum of six months.

Identity Card:

All P.G. Residents/Demonstrators once appointed must get Identity card made through the office of the Principal within 10 days of appointment. Identity cards must be displayed at all times within hospital premises.

COLLEGE RULES

- 1. The general control of the College is vested in the Principal.
- 2. All PG students shall comply with College rules and regulations.
- 3. Ragging of any sort is forbidden and is punishable by fining, rustication or expulsion from college. Ragging is defined as any willful injury or threat of injury, physical or mental to any fellow student, whereby he/she suffer distress of mind or spirit.
- 4. All students living in the institutional accommodation shall comply with the hostel rules. Students have the facility of their hostel mess for meals. Disciplinary action will be taken by the Principal if students fail to abide by the Hostel Rules.
- 5. They need to be regular at work.
- 6. Illness must be reported to the HOD or Principal as early as possible. In case of illness, a medical certificate must be enclosed along with leave application. It is preferable that students who are unwell are admitted under the care of the Staff & Students' Health Services (SSHS) Physician at CMC & Hospital.
- 7. Students are not allowed to paste notices within the Institution without prior permission from the office of the Principal and are forbidden to address any outside authority directly. All such communication must be submitted through the Principal or the office of the Medical Superintendent as applicable, who will forward them, if considered desirable. Any student infringing this rule will be suspended.
- 8. The College does not hold itself responsible for debts incurred by the students.
- 9. PG Students are not permitted to receive presents or money from the hospital patients nor may they give presents to members of the staff individually.
- 10. Students must pay for all damages caused by them to college/ hospital property.
- 11. Strictly forbidden within any part of this Institution are:
 - i. The possession or use of alcoholic beverages.
 - ii. The possession or use of addictive or hallucinogenic (mind Bending) drugs except under strict supervision of the Staff and Students Health Services.
 - iii. Smoking
 - iv. The possession or use of firearm or any lethal weapon.
 - v. Gambling
- 12. Keeping pets in the institutional accommodation is strictly prohibited.
- 13. Use of Mobile Phones is strictly prohibited in teaching areas.
- 14. Students must have white coats which are to be worn at all times in the college/hospital duty and must also have their own instruments.
- 15. College fee must be paid in full by the dates stated in the information bulletin and on the bills.
- 16. Ample provision for religious observances is available in the Chapel and also in nearby religious places.
- 17. Irregularities, neglect of duties, breaches of rules and indiscipline are to be dealt with and necessary action taken by the Principal, Medical Superintendent and the Heads of the Departments as the case may be.
- 18. The Principal will deal with any serious offence, for which the penalty may be a written apology, a fine, suspension, rustication or expulsion from the college.

THE ASSOCIATION OF MEDICAL ALUMNI

The Alumni association of college graduates and post graduates is an active organization maintaining contact with Alumni world over. Postgraduates (who are not CMC Ludhiana Graduates) pay Rs. 5,000/- as one time life membership fee along with the 3rd year college fee.

For further information on alumni matters, contact:

The Secretary Association of Medical Alumni Christian Medical College, Ludhiana Contact Nos. 0161- 2115379 E-mail: cmcl_alumni @yahoo.com * ANY ATTEMPT BY APPLICANTS OR THEIR FRIENDS OR RELATIVES TO CANVASS FOR ADMISSION OR TO BRING INFLUENCE TO BEAR UPON THE ADMINISTRATIVE AND /OR OTHER STAFF MEMBERS SHALL RENDER THE APPLICANT DISQUALIFIED.

* IN THE EVENT OF ANY DISPUTE ARISING OUT OF THIS ADMISSION PROCESS WHERE BOTH PARTIES CANNOT COME TO AN AGREEMENT AND THE MATTER IS TO BE REFERRED TO THE HONOURABLE COURT, THE MATTER WILL BE SETTLED IN LUDHIANA JURISDICTION ONLY.

* ADMISSION AT C.M.C. LUDHIANA IS ENTIRELY BASED ON MERIT AS PER CRITERIA LISTED IN THE INFORMATION BULLETIN & THE PROSPECTUS PUBLISHED BY THE BABA FARID UNIVERSITY OF HEALTH SCIENCES, FARIDKOT

* THE DECISION OF THE SELECTION COMMITTEE SHALL BE FINAL AND BINDING.

ATTENTION

Applicants are warned against possible cheating by agencies/persons that advertize in newspapers or by other means, promising seats for various courses by extracting money from candidates/parents. The Christian Medical College, Ludhiana categorically states that all the courses offered can only be secured by merit. We have no agents for admissions. There are no payment seats of any kind.

Queries regarding admissions should be addressed to the office of the Registrar. Email: <u>registrar@cmcludhiana.in</u>; Phone: 0161-5010809; 0161-2115381

FORMAT A

(Candidates applying in Category B who had no service obligation but worked in a hospital of the member Church/Body of Christian Medical College Ludhiana Society or in CMC Ludhiana for a minimum period of 2 years by 14th August 2023).

List of the Member Church / Body given under PG admissions 2023 www.cmcludhiana.in

This is to certify that		
Dr.		
W/D/S/o		
R/o		
has worked in		
which is a hospital of		
(member church/body of C	CMC Ludhiana Society)	Q
As ^(designation)	From	То
i.e. for a total of	Yrs.	Months

Also certified that He/she has show exemplary service during the above mentioned service and is found suitable for further service in the mission hospital of our church/ body. He/she has expressed his/her desire to serve the church/body after completion of his post graduation for which he/she will be accepted in our hospital.

Authorised Signatory

Date

Seal of authorized Signature of Member Church/Body of CMCL Society

FORMAT - B (FOR CATEGORY B)

(To be on Rs.50/-stamp paper, duly notarized)

AFFIDAVIT

l,	S/O / D/O			
aged yrs, resident of	,	have	my	Service
Commitment with	Church / Member of CMC	Ludhiar	a So	ciety for
the MD/MS/PG Degree course in the 2	023 session in Christian Medical Colle	ege Ludł	niana	. That in
the event I secure admission, I under	ertake to serve the Institution / Hosp	pital of	the (Christian
Medical College Ludhiana Society for	the period, as advised, on completion	n of the	cour	se. This
affidavit is given without any coercion c	or pressure.			
I further undertake to sign and submit the	ne service agreement after securing a	dmission		
	Deponent			
Verification:				
Verified that the contents of the affidavit are true and correct to the best of my knowledge, information and belief and nothing has been concealed thereof.				
Verified at				
Date:	Deponent			

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