



General Instructions for Candidates for Reporting after Seat allotment MBBS/BDS 2024 (31 Aug to 5th September 2024)

- Read the following documents before approaching for Reporting
 - o CMC Ludhiana Information Bulletin for MBBS/BDS 2024 (www.cmcludhiana.in)
 - o Baba Farid University Prospectus for MBBS/BDS 2024 (www.bfuhs.ac.in)
 - o Medical Counselling Committee UG Information Bulletin 2024 (www.mcc.nic.in)

Kindly arrange your original documents in the following order before coming for reporting

1	NEET UG-2024 Admit Card and Score Card
2	Provisional Allotment Letter (BFUHS)
3	Copy of Fee Receipt – BFUHS
4	Matriculation (10th Class Certificate) showing Date of Birth
5	10+1 Detailed Marks Card
6	10+2 Detailed Marks Card
7	Character certificate from School / College Principal
8	Behaviour certificate from School Principal (sample on CMC Information Bulletin pg no 24)
9	Migration certificate
10	Domicile / Residence Certificate (As per BFUHS Prospectus)
11	Sworn Declaration from Parent/Guardian – BFUHS Revised Prospectus Pg no 58
12	Declaration form regarding rules of college (will be provided at the venue)
13	Aadhaar Card Copy
14	Four stamp & passport size photographs each
15	Anti-Ragging certificates – Student & Parent (Log on to www.antiragging.in)
16	Affidavit for College /Hostel Rules (Refer to CMC Information bulletin pg. no. 22)
17	Self-Undertaking for Gap in Study (if applicable) – BFUHS Revised Prospectus Pg no 57
18	Caste Certificate (If applicable) Refer to BFUHS Revised Prospectus pg no 45 to 47
19	Exemption Certificate if any (as per BFUHS Prospectus)
20	Baptism Certificate (only for candidates applying in Christian Minority with Service Commitment)
21	Church Membership (only for candidates applying in Christian Minority with Service Commitment)
22	Letter of Service Commitment (only for candidates applying in Christian Minority with Service Commitment)
23	Affidavit of Service (for Christian Minority candidates with Service commitment) Pg 24 CMC Info Bulletin
24	Compact Disk of certificates in “jpeg” format only
25	CMC Fee for 2024-25 Session as DD/online payment
26	Any other document as required will be informed at the venue

- All the original documents as mentioned in above documents and Allotment letter downloaded from BFUHS portal to be brought in Original
- Venue for Reporting: Office of the Registrar, CMC Ludhiana
- Time for verification of documents 8:00 am to 5:00 PM
- Lunch Break: 1:00 PM to 2:00 PM
- Entry time slots for Reporting
 - o Morning – 8:00 to 11:30 AM
 - o Afternoon – 2:00 to 4:00 PM
- SC/BC candidates should email their reserved category & Punjab Residence certificates at registrar@cmcludhiana.in prior to reporting and confirm by calling on Registrar office phone numbers.
- Call at Registrar Office phone numbers for any query/assistance
- 0161-5010809; 0161-2115381